

REVISED AND UPDATED DUE TO PANDEMIC NOTICE AND AGENDA
ANNUAL TOWN MEETING

GRAFTON TOWNSHIP REGULAR BOARD MEETING
Grafton Township, McHenry County, Illinois

Monday, December 21, 2020

NOTICE IS HEREBY GIVEN to the legal voters, residents of Grafton Township the County of McHenry and State of Illinois, that the Annual Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will take place on **Monday, December 21, 2020** , rescheduling due the Corona Virus Pandemic, at the hour of **7:00 PM at: Grafton Township Board Room, 10109 Vine Street, Huntley IL**, for the transaction of the miscellaneous business of the said Township. **Due to governmental mandates, this meeting will be held online via computer software. Please check Grafton Township website (www.graftontownship.us) for meeting update and online login instructions.** After a Moderator having been elected, will proceed to hear and consider reports of officers, and decide on such measures as may, in pursuance of law, come before the meeting; and especially to consider and decide the following

1. Call to Order
2. Pledge of Allegiance
3. Explanation of Procedures
4.
 - A. Selection/Oath of Moderator
 - B. Nominations for Moderator
 - C. Close of Nominations for Moderator
 - D. Election of Moderator
 - E. Moderator's Oath of Office
 - F. Signing of Moderator's Oath
5. Adoption of Rules
 - A. Adoption of rules of order for the Grafton Township 2020 Annual Town Meeting.
6.
 - A. Approval of the Minutes of the April, 2019 Annual Town Meeting.
7. Presentation of Annual Township Financial Reports
 - A. Presentation of Supervisor's Annual Financial Report: Discussion and potential action to waive the reading.
 - B. Presentation of Highway Commissioner's Annual Financial Report: Discussion and potential action to waive the reading.
8. Old Business.
9. New Business
 - A. Motion to sell surplus Township equipment valued at \$100 or more.
 - B. Motion to sell surplus Road District equipment valued at \$100 or more and purchase equipment in compliance with Illinois State Statute
 - C. Motion to set Annual Town Meeting for Tuesday, April 13, 2021 at 7:00 p.m.
10. Public Comment
11. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
Posted December 3, 2020

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

DRAFT
GRAFTON TOWNSHIP ANNUAL TOWN MEETING
Graton Township, McHenry County, Illinois

TUESDAY, April 9, 2019

The Annual Town Meeting of the Grafton Township was held on **Tuesday, April 9, 2019**, being the second Tuesday of said month, at the hour of **7:00 PM at: The Theater of the Huntley Park District REC Center Facility, 12015 Mill Street, Huntley IL**, for the transaction of the miscellaneous business of the said Township; and after a Moderator having been elected, will proceed to hear and consider reports of officers, and decide on such measures as may, in pursuance of law, come before the meeting; and consider and decided the following

1. Call to Order

Supervisor Eric Ruth called the meeting to order @ 7:00p.m. (Clerk Absent – Board appointed Supervisor Ruth to conduct meeting @ March 18, 2019 Regular Board Meeting.

2. Pledge of Allegiance

Supervisor Ruth led the constituents in the Pledge of Allegiance.

3. Explanation of Procedures

Supervisor explained voting procedures; raise your hand, state your name and only registered voters would be permitted to vote. The wrist bands would be used if there was a large attendance. Because of the small number of attendees, the wrist bands would not be used at this meeting.

4. Selection/Oath of Moderator

A. Nominations for Moderator

Dan Ziller made a motion, 2nd by Sean Cratty to nominate Tim Hoeft for moderator of the meeting. There were no other nominations. Voice vote taken, all ayes noted, motion carried.

B. Election of Moderator

A voice vote was taken asking for the election of Tim Hoeft as Moderator. Voice vote taken, all ayes noted, motion carried.

C. Moderator's Oath of Office

Supervisor Ruth administered the Moderator's Oath of Office to Tim Hoeft.

D. Signing of Moderator's Oath

Tim Hoeft signed the Moderator's Oath

5. Adoption of Rules

- A. Adoption of rules of order for the Grafton Township 2019 Annual Town Meeting.
Dan Ziller made a motion, 2nd by Sean Cratty to adopt the Roberts Rules of Order.
Voice vote taken, all ayes noted, motion carried.

6. Approval of the Minutes of the April 11, 2017 Annual Town Meeting

Dan Ziller made a motion, 2nd by Sean Cratty to accept the Minutes of the April 10, 2018 Annual Town Meeting as presented. Voice vote taken, all ayes noted, motion carried.

7. **Presentation of Annual Township Financial Reports**
 - A. Presentation of Supervisor's Annual Financial Report: Discussion and potential action to waive the reading.
A motion was made by Sean Cratty, 2nd by Eric Ruth to Waive the Reading of the Supervisor's Annual Financial Report. Voice vote taken, all ayes noted except Tom Latos opposed, motion carried.
 - B. Presentation of Highway Commissioner's Annual Financial Report: Discussion and potential action to waive the reading.
A motion was made by Dan Ziller, 2nd by Eric Ruth to Waive the Reading of the Highway Commissioner's Annual Financial Report. Voice vote taken, all ayes noted except Tom Latos opposed, motion carried.
 - C. Dan Ziller commented that it "appears as the Road District Levy could be lowered 10% easily".
8. **Old Business - None**
9. **New Business**
 - A. Motion to sell surplus Township equipment valued at \$100 or more.
A motion was made by Eric Ruth, 2nd by Sean Cratty to sell surplus equipment valued at \$100 or more. A voice vote taken, majority ayes noted, motion carried.
 - B. Motion to sell surplus Road District equipment valued at \$100 or more and purchase equipment in compliance with Illinois State Statute
There was no motion. Tim Hoeft commented that Road Commissioner should be here to explain.
 - C. Motion to set Annual Town Meeting for Tuesday, April 09, 2019 at 7:00 p.m.
A motion was made by Eric Ruth, 2nd by Sean Cratty to set the Annual Town Meeting for Tuesday, April 9, 2019 at a location to be decided. A voice vote taken, all ayes noted, motion carried.
10. **Public Comment-** A resident, unnamed, called for consolidation of Townships.
11. **Adjournment**
Dan Ziller made a motion, 2nd by Sean Cratty to adjourn the meeting. Voice vote taken, all ayes noted, motion carried. Meeting adjourned @ 7:04 p.m.

Respectfully submitted,

Eric Ruth, Supervisor

Timothy Hoeft, Elected Moderator

Prepared by Kathleen Watson

SUPERVISOR'S STATEMENT OF FINANCIAL AFFAIRS

GRAFTON TOWN FUND

I, Eric Ruth Supervisor of Grafton Township,

McHenry County, Illinois, being duly sworn, depose and say that the following
statement is a correct report for the fiscal year beginning April 1, 2019 and ending
March , 2020 .

BEGINNING BALANCE	April 1, 2019	\$1,792,532
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REVENUES

Property Tax	856,736
Replacement Tax	31,028
IGA Road Commissioner Salary	15,625
Interest Income	13,417
Miscellaneous Income	2,224

TOTAL REVENUES:	\$919,030
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EXPENDITURES

Administration	335,198
Assessor	342,717
Home Relief	14,994
Insurance	14,561
Illinois Municipal Retirement	8,994
Social Security	18,340

TOTAL EXPENDITURES:	\$734,803
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ENDING BALANCE	March 31, 2020	\$1,976,759
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SUPERVISOR'S STATEMENT OF FINANCIAL AFFAIRS

TOWN FUND

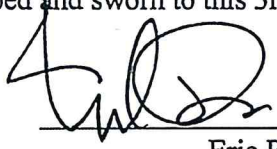
The amount of tax levied the preceding	2018	\$858,691
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The amount of property tax collected:	2019	\$856,736
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The Supervisor shall, within 30 days before the annual town meeting, prepare and file this report with the

Township Clerk. This report is not required to be published in a newspaper. (60 ILCS 1/70-15 & 1/70-30)

Subscribed and sworn to this 3rd day of April, 2020.



Eric Ruth
Grafton Township Supervisor

SUPERVISOR'S STATEMENT OF FINANCIAL AFFAIRS

ROAD & BRIDGE FUND

I, Eric Ruth Supervisor of Grafton Township,

McHenry County, Illinois, being duly sworn, depose and say that the following

statement is a correct report for the fiscal year beginning April 1, 2019 and ending

March 31, 2020.

BEGINNING BALANCE	April 1, 2019	\$1,306,710
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REVENUES

Property Tax	\$676,197
Replacement Tax	52,766
Interest Income	10,030
IGA	10,700
Permits & Bonds	4,054
Court Fines & Permits	2,848
Miscellaneous Income	17,431

TOTAL REVENUES:	\$774,026
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EXPENDITURES

Administration	214,508
Maintenance	437,671
Insurance	20,507
Illinois Municipal Retirement	11,919
Social Security	12,144

TOTAL EXPENDITURES:	\$696,749
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ENDING BALANCE	March 31, 2020	\$1,383,987
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SUPERVISOR'S STATEMENT OF FINANCIAL AFFAIRS

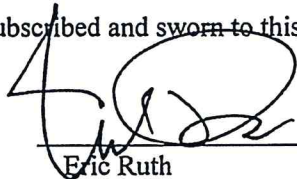
ROAD & BRIDGE FUND

The amount of tax levied the preceding year: (2018) \$797,634

The amount of property tax collected: (2019) \$676,197

The Supervisor shall, within 30 days before the annual town meeting, prepare and file this report with the Township Clerk. This report is not required to be published in a newspaper. (60 ILCS 1/70-15 & 1/70-30)

Subscribed and sworn to this 3rd day of April, 2020.



Eric Ruth
Grafton Township Supervisor